How to Schedule Your Exam
(For Commercial Applicators)

It depends if you are:

**Attending a live training / review session**
- You must pay the fee and be registered for a training / review session to attend it. Do this through PAT.
- No need to schedule your exam. It will be given at the end of the training / review session.
- **Important:** Training / review sessions do not replace the need to study and learn the information in the training manual. Training / review sessions only highlight some of the information in the manual.

**Studying the manual on your own**
- You must schedule your exam in advance with DATCP. There are two ways to do this:
  1. **Use DATCP’s online scheduling website:** http://pestexam.datcp.wi.gov (this is the quickest way)
  2. **Call DATCP at 608-224-4548.** Use this number for all test-only sites in the state (except Spooner).
- See the back of this sheet for directions to DATCP test-only locations (and Spooner phone #)

**Information for All Exam Takers**

**Items you MUST bring to the exam**
- **Photo ID** (e.g., driver’s license) and **Social Security Number.** DATCP will not issue you an exam without ID or SSN.
- **Your Training Manual:** Fill out the Training Registration Form inside the front cover but do not remove it.
  - DATCP cannot grade your exam until they collect the Form. If the Form is missing from your book, you must purchase a new manual—unless you are retaking an exam due to a non-passing score.
- **Calculator:** You may use a calculator for the exam. However, cell phone calculators, programmable calculators, or those with alphabet keypads are not permitted. Do not bring a calculator that must be connected to AC power.

**Exam facts**
- All commercial exams consist of about 70 multiple-choice questions and are closed-book. You have 90 minutes to complete the exam. The minimum passing score is 70% correct.
- Exams taken at DATCP headquarters in Madison are graded immediately. Exams taken at other locations are graded within two weeks.
- If you cheat or compromise exam integrity, DATCP will invalidate your exam and they won’t allow you to retake the exam for one year.
- If you pass the exam, DATCP will mail you your exam score, certification card, and license application.
- If you fail the exam, DATCP will mail you your exam score and instructions for scheduling a date to retake the exam.
  (Waiting periods: 1st failure: 24 hours; 2nd and 3rd failure: 30 days; 4th failure: 6 months.)

**How to Check Your Exam Score**
- You will need your certification number or, if not yet certified, your exam answer sheet number.
- You can access PACS at DATCP’s website at: pesticidecertifications.wi.gov

Please note that the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP) administers all pesticide certification exams (not the Pesticide Applicator Training (PAT) program)
Directions To Test-Only Locations
You must schedule exams in advance with DATCP (see other side of sheet for scheduling options). No training is given at test-only sites.

Eau Claire
Eau Claire State Office Building
718 W. Clairemont Avenue
Eau Claire, WI 54701
- From I-94, take Exit 65 to Hendrickson Drive (WI-37 north)
- Turn right onto W. Clairemont Avenue (US-12)
- Proceed east about ½ mile; building is on your left
- From US-53, exit onto E. Clairemont Avenue (US-12)
- Proceed west about 2 ½ miles; building is on your right

Green Bay
Brown County UW-Extension Office
1150 Bellevue St.
Green Bay, WI 54302
- From US 41 take exit 165 to merge onto WI-172 E toward I-43
- Take the Webster Ave. exit
- Turn left onto S. Webster Ave.
- Turn right onto E. Allouez Ave.
- Turn left onto Bellevue St. / County Rd. XX: continue following Bellevue St.
- The building will be on your left

Madison
WDATCP Headquarters
Prairie Oak State Office Building
World Dairy Center
2811 Agriculture Drive
Madison, WI 53718
- From I-90, take Exit 142A-B to US 12/18 west (Beltline)
- Take Exit 266 (US-51 Stoughton Road) and go north
- At the 2nd light, turn right onto Pflaum Road
- Proceed on Pflaum Road (becomes Agricultural Drive ) 1 mile
- Turn left at the WDATCP sign and proceed up the hill
- Check in at the receptionist’s desk on the 2nd floor

Waukesha
Waukesha Co. Extension Office
Administration Center
515 W. Moreland Blvd.
Waukesha, WI 53188
- From I-94, take Exit 294 to Hwy. J south (Pewaukee Road)
- Proceed 2 miles and turn right onto W. Moreland Blvd.
- The visitor parking lot is on your right
- From I-43, take Exit 50 to Hwy. 164 north (East Ave.)
- Continue on East Ave., left onto College Ave., right onto Barstow St.
- Turn right onto Buena Vista Ave., left onto Pewaukee Road.
- Go ¼ mile and turn left onto W. Moreland Blvd.
- The visitor parking lot is on your right

Spooner
Agricultural Research Station
W6646 Highway 70
Spooner, WI 54801
715-635-3506
- From US-53, take the Hwy. 70 Spooner exit
- Proceed west on Hwy. 70 about 1 mile
- The Station is on your right

Wausau
Northcentral Technical College
1000 W. Campus Drive
Wausau, WI 54401
- From US-51, take Exit 194
- Proceed to Business 51 (CTH K) [parallels Fleet Farm]
- Turn left onto W. Campus Drive
- The NCTC is on your right

For information about ordering training manuals or signing up for training sessions, email the Pesticide Applicator Training (PAT) program at: PATprogram@mailplus.wisc.edu or visit our webpage at: http://ipcm.wisc.edu/pat/ —You must contact DATCP for anything related to your exam.